FHLBank Chicago

DOWNPAYMENT PLUS® (DPP®) REHAB/REPAIR WORKSHEET Scope of Work and Member Certification

Homeowner: _____ Member: _____

If DPP funds were deposited in escrow for rehab or repair, the member must submit this worksheet and the property inspection report, along with the Contracts, Proposals, and/or receipts for all DPP-funded work. If actual costs were less than the amount escrowed, provide evidence (such as a pay history) that any remaining escrow funds have been applied to the mortgage principal balance. Reimbursement of DPP funds to the member will not occur until the DPP-funded rehab or repair is completed.

Total Rehab or Repair Escrow: $ _____ Amount of Escrow Funded with DPP Grant: $ _____

Description of DPP-Funded Work and Justification	Vendor Name	Estimated Rehab/Repair	Actual Rehab/Repair
	Subtotal:		
	Contingency:		
	Total DPP Funds Escrowed:		
	Total Actual DPP-Funded Expenses:		
	Unused Amount to Principal:		

The undersigned certifies that the assigned costs, as presented, are true, complete, and accurate. The undersigned further certifies that the funds have been disbursed through an escrow account and that ***any unused funds were applied toward the principal balance of the first mortgage.*** *The undersigned understands that providing false representations on this Scope of Work form may constitute an act of fraud.*

_____ _____ _____

Member Signature **Printed Name** **Date**