



Targeted Populations Experience and Services Template

Sponsor Experience and Service Plan Narrative Outline

Targeted Populations:

- Homeless
- Special Needs, and/or
- Permanent Supportive Housing

Sponsor Experience

Provide descriptions to demonstrate sufficient experience to effectively serve the identified population.

1. *Description of mission and operating model for residential properties*
2. *Describe targeted population and related history and service experience*
 - a. *Detail number of years*
 - b. *Detail number of properties and units owned*
 - c. *Detail number of units managed*
3. *Describe experience utilizing specialized service programs*
4. *Description of staff roles/ responsibilities; including staff training, education, or credentials.*
5. *Description of service delivery and coordination*
6. *Describe housing retention measurements and results*

Network and Referral Sources

Describe network of referral sources or partnerships through which qualified individuals/families will be identified and or referred to the project.

Include tenant selection preference, waitlists utilized, as applicable

Specialized Services / Supportive Services Activities

Describe specialized and or supportive services that will be offered.

- **For Permanent Supportive Housing properties:**

Describe types of services that increase housing stability by addressing root causes of chronic homelessness and providing long-term case management.

Resident Assessment and Access to Services

*Describe how tenant assessment for programs and services will be conducted.
Describe how tenants will access services.*



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Service Provision/Coordination

Describe service coordination component; include dedicated staff and anticipated agreements to deliver services for the target population.

Outreach Strategies

Describe the outreach plan to inform and engage residents in the services offered.

Funding Sources

Describe applicable sources of funding and or operating subsidies for specialized services.

Rental Assistance Resources

Describe rental assistance that will be available to the targeted population; including assistance secured and/or referrals from public housing authorities.