



Community First® Accelerate Grants for Small Business Impact Reporting

To complete your institution's outstanding Community First Accelerate Grant for Small Business impact reporting, follow the step-by-step instructions on how to navigate the impact reporting portion of the system.

In order to complete the impact report and expense certification, **all grant funds must be fully expended**. Impact Reporting can be submitted anytime between June 30, 2025, and January 31, 2026.

If you have any questions or concerns regarding the impact reporting requirements or the system, reach out to ci@fhlbc.com.

1. Log in to the AGP Online using the red eBanking banner.
2. Navigate to the main Dashboard.
3. Select the "Impact Reporting Dashboard" button on the top banner.



Community First® Accelerate Grants for Small Business Dashboard

Select Round to Display

Member Number:

Member Name:

[Reset Current Filtering](#)

Application Number	Member Contact	Small Business Name	Current Status	Grant Amount	Document	Impact Report Status
1035			Funded	\$ 15,000.00	Download	Impact Report Outstanding
1245			Funded	\$ 15,000.00	Download	N/A

Showing 1 to 2 of 2 entries

< 1 >

4. Enter the Impact Report by selecting the Impact Reporting ID#.



FHLBank
Chicago

Logout

Current as of April 25, 2025 at 1:44 PM CDT

Home | Messages (0) | User Guide

Dashboard

Impact Reporting Dashboard

Member Number:

Member Name:

Select Round to Display

2024 Accelerate

Reset Current Filtering

Impact Reporting ID#	Application Number	Application Name	Grant Amount	Download IR	Initial Notice Date	Reminder Date	Due Date	Delinquent Date	Delinquent Due Date	Initial E-mail Sent?	Reminder E-mail Sent?	Delinquent E-mail Sent?	Impact Report Status
1	1035		\$ 15,000.00		Apr 25, 2025	Feb 02, 2026	Feb 02, 2026	Feb 03, 2026	Mar 04, 2026	N	N	N	Impact Report Outstanding

Showing 1 to 1 of 1 entries

< 1 >

5. Select “Accelerate Grant Impact Reporting Info” to enter the impact report.

Application No# 1035

Impact Report No# 1

Impact Report Status: Impact Report Outstanding

Impact Reporting

Dashboard

Impact Reporting Dashboard

Impact Reporting Home

Impact Reporting ID#

1

Impact Report Status

Impact Report Outstanding

Member Number

Member Institution

Business Name

Grant Requested

\$ 15,000.00

Round Name

2024 Accelerate

Due Date

Feb 2, 2026



Impact Report
Instructions

Description	Status
Accelerate Grant Impact Reporting Info	✗

✗ Not Visited

✓ In Progress

✓ Complete

6. The small business grantee must exhaust all grant funding prior to submitting impact reporting. Answer the first reporting question, “Has the small business received and exhausted grant funding?”

- If “Yes” all impact reporting questions will populate.
- If “No” please return once funds have been exhausted to submit.

Accelerate Grant Impact Reporting Info

The member should complete this report based on responses from the Small Business Recipient.

Has the small business Recipient received and exhausted grant funding? ☐ Yes ☐ No

 Impact Report Instructions

7. Complete Impact Reporting Questions.

- For Narrative sections, please keep submissions under 4000 characters. Any narratives over the 4000 limit will not be saved.

8. Select “Save” when complete.

City	ROCHELLE	Congressional District	IL16
County	OGLE	Census Tract	9611.00
State	IL	CBSA	40300
Owner Name 1.*			
Owner Name 2:			
Owner Name 3:			
Owner Name 4:			
(We will consider the first individual listed as the small business primary contact; please provide their email and phone below. This contact will be responsible for signing the grant application, grant agreement, and future impact reports. Impact Report will be provided via DocuSign).			
Contact Email.*	[AHP-test1@fhbc.com]		
Contact Phone.*	[9999999999]		
Grant Amount			
Grant Amount* \$15,000			
Impact Reporting Questions			
Use data from the previous fiscal year and provide 2-5 sentences for each narrative section			
Did the grant provide any of the below benefits for your small business? Please select all that apply.*			
<input checked="" type="checkbox"/> Increased net worth			
<input checked="" type="checkbox"/> Increased the number of employees			
<input checked="" type="checkbox"/> Increased revenue			
Current # of employees: ♦ [2] [23]			
Number of jobs created due to grant (if any): ♦ [3]			
Please describe the key actions, activities, and results from the grant funding as well as any resulting benefits to the small business or the people it serves.			
Description			
You have 1989 characters remaining for your description.			
Please describe any other positive effects the grant has had on your business, community, and/or employees. (For example, has there been an increase in foot traffic in your areas? Have you hired any additional employees?)			
Description			
You have 1989 characters remaining for your description.			
Has the small business or any member been barred from participation by any funder, the Federal Housing Finance Administration, or do they have any outstanding compliance, performance issues, or unresolved investigations with any FHLBank or any other funding source? <input type="radio"/> Yes <input checked="" type="radio"/> No			
Please provide any pictures or supporting documentation showcasing how the grant has impacted the small business or community. Please send this support documentation to ci@fhbc.com			
* Required to save the page			
♦ Required prior to submission			
To submit your changes please click Save before exiting this page.			
<input type="button" value="Save"/> <input type="button" value="Undo"/>			
Home Home			

- Navigate back to the Impact Reporting Home to select the member contact person who is responsible for signing the impact report and member expense certification.

10. Navigate to the “Member Contact” drop-down to select a contact.
11. Select “Submit” to submit the impact report.
 - a. If you are unable to submit or receive an error double check the status box to ensure the check mark is Green. If the checkmark is yellow, there are outstanding questions in the impact report that must be submitted.
12. Once submitted, both member contact (selected in the drop-down) and the small business contact will receive a DocuSign to execute the expense certification and the impact report.
13. Once the DocuSign has been submitted, the impact reporting requirements will be complete.

Impact Report Status: Impact Report Pending

Impact Reporting ▾
Dashboard
Impact Reporting Dashboard

Impact Reporting Home

Impact Reporting ID#	1
Impact Report Status	Impact Report Pending
Member Number	[REDACTED]
Member Institution	[REDACTED]
Business Name	[REDACTED]
Grant Requested	\$ 15,000.00
Round Name	2024 Accelerate
Due Date	Feb 2, 2026

Impact Report
Instructions

Description	Status
Accelerate Grant Impact Reporting Info	✓

Member Contact: [REDACTED] ▾

By selecting "Submit" I verify that I have reviewed the Recipient's expenses, and hereby certify that the Recipient's uses of funds are in compliance with the Grant Agreement.

Submit

Status Changes Details

Changed From	Changed To	Changed By	Changed Date
Impact Report Outstanding	Impact Report Pending	jcarr	04/25/2025 02:22:28 PM

- ✗ Not Visited
- ✓ In Progress
- ✓ Complete
- i Modified by Community Investment Group staff
- ? Pending Clarification
- ? Clarification Addressed