



**FHLBank**  
Chicago

## Downpayment Plus Program Annual Certification

Previous Calendar Year: **2025**

Member/Acquirer of Member Name: \_\_\_\_\_

Member Number: \_\_\_\_\_

**The Member/Acquirer of Member certifies to the following:**

**During the calendar year covered by this Certification and up to the date of this certification, we complied with all requirements of the Affordable Housing Program Agreement for the Downpayment Plus® Program, including the applicable activities listed below.**

☐ Yes ☐ No

### **Originated DPP grants during the above calendar year?**

1. If originating DPP grants, we've submitted the executed retention agreements for DPP grants to the appropriate recorder's office within 30 days of purchase, and verified that the retention agreement is recorded. ☐ Yes ☐ No

### **Serviced/Monitored DPP grants during the above calendar year?**

1. Upon expiration of the 5 year retention period, we've released the recorded instrument for the DPP grant(s) within 30 days of expiration. ☐ Yes ☐ No
2. We've processed DPP grant payoff quotes, and requests for subordination of the DPP grant, in a timely manner. ☐ Yes ☐ No
3. We've reported all DPP recorded instrument release activities occurring within the 5 year retention period to the FHLB Chicago within 30 days of receipt/processing, including sale of the property, refinance, foreclosure sales, deeds in lieu of foreclosure, or death of the owner. ☐ Yes ☐ No
4. If the Repayment amount collected on a sale/refinance of the DPP grant was too high, once verified by the FHLB Chicago, the funds were promptly returned to the owner/beneficiary within 30 days of FHLB Chicago's notice of correction. ☐ Yes ☐ No

If any "No" answers above, please explain:

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I am duly authorized to make the representations contained above.

By: \_\_\_\_\_  
*Signature*

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_